

**Green County Law Enforcement Committee**  
**Meeting Minutes from February 13th, 2019**

**Members Present:**

Richard Thoman-Chairperson  
Sherri Fiduccia-Vice Chairperson  
Calvin Wickline  
Joe Snow  
Aaron Withee

**Non-members Present:**

Dana Weber-Recording Secretary  
Sheriff Jeffrey Skatrud  
Chief Deputy Thomas Moczynski  
Emer. Mngt. Director-Tanna McKeon

1. Verified that door is unlocked.
2. Meeting called to order @ 5:30 p.m. by Chairman Richard Thoman.
3. **Approve minutes of previous regular meeting;** Motion to approve minutes of the previous meeting by Sherri Fiduccia; 2<sup>nd</sup> by Aaron Withee; Motion Carried.
4. **Review and approve EMS updates;** Nothing at this time.
5. **Review Emergency Management updates;** Emergency Management Director Tanna McKeon gave a synopsis of events happening in her department. EMG Director McKeon updated the committee on the status of the exercise grant. EMG Director McKeon informed the committee that she provided a table top exercise for Monroe Health Services on February 12<sup>th</sup>. EMG Director McKeon informed the committee on the material plans that she is helping other agencies develop and meetings that she has attended in the past month.
6. **Review and updates on Radio System:** Chief Deputy Thomas Moczynski stated that there was a mandatory vendor meeting today at the Justice Center and the consultant Elert and Associates discussed the Request for Proposals (RFP) with the potential vendors. Chief Deputy Moczynski advised that the RFP's are due back on April 5<sup>th</sup> and then the radio subcommittee will go over them.
7. **Training Requests:** Sheriff Skatrud had the following training request;
  - 1) A Detective to attend WI Associate of Identification Conference at Green Bay, with registration cost of \$170.00 and one overnight on March 4th;Aaron Withee made a motion to approve the training request; 2nd by Sherri Fiduccia. Motion Carried
8. **Review Jail Population and jail medical issues:** Sheriff Skatrud advised that the jail housed an average of 35 inmates for January. Sheriff Skatrud stated that the population was at 49 inmates last year at this time.
9. **Review Public Safety and Department updates;** Sheriff Skatrud advised that the department has incurred more overtime due to the weather and the townships were overwhelmed trying to keep up with the winter storms. Sheriff Skatrud indicated that the department has hired a full time patrol deputy contingent on him passing the physical/medical testing. The department is looking at hiring a dispatcher and a full time female jailer due to vacancies. Sheriff Skatrud communicated to the committee that when the department works overtime for grants, the overtime hours are not shown on the monthly explanations and the hours are reimbursed once approved.

**10. Review and approval of grants;** Sheriff Skatrud advised that we have upcoming grants that we receive every year and are reimbursed for our hours.

1. COPS Anti Heroin Task Force Grant - (Our 1<sup>st</sup> year in this one with no match & shared by GRSO & MNPd) - \$15,000 in 2019 & \$15,000 in 2020, Already assigned to us by the State and MOU signed,
2. Cops Anti Meth Grant – (Recurring and no match & shared by GRSO & MNPd), Anticipate renewing this grant in spring for about \$5,000 still operating under the 2016 MOU and money,
3. BOTS Speed Enforcement Grant (part of county wide application) – Asked for \$6000, approval pending, (this will be a 25% Match like the OWI and Seat Belt Grants)
4. BOTS seatbelt and OWI Grants- (Part of county wide application) Anticipate renewal process starts in June (historically a 25% match) probably get about \$5000 for OWI and \$5000 for seat belt.

Sherri Fiduccia made a motion to approve the requested grants; 2<sup>nd</sup> by Calvin Wickline. Motion Carried.

Sheriff Skatrud updated the committee on the JAG WIBRS grant and this one time grant will support the implementation of the Justice Assistance Grant (JAG) Wisconsin Incident-Based Reporting System (WIBRS) for Sheriff's departments and their records management system in preparation for the January 2021 national transition deadline. This system is used for collecting and reporting data on crimes and arrests. Sheriff Skatrud indicated that the department is asking for approximately \$60,000.00 in grant money for the software, training, server license and the mobile forms for the implementation of the program. Sherri Fiduccia made a motion to approve the JAG WIBRS grant; 2<sup>nd</sup> by Joe Snow. Motion Carried.

**11. Review monthly Budget:** Each committee member received a copy of the December budget and the department will have approximately \$11,000.00 left in the 2018 budget that will be non-lapsed to 2019. Sheriff Skatrud advised that the number may increase a little due to some credits that are still being applied to 2018.

**12. Audit bills:** The Department Bills were reviewed and signed. A motion was made by Sherri Fiduccia and seconded by Calvin Wickline to approve the bills. Motion carried.

**13. Next Meeting:** Next meeting date is on Wednesday, March 13th, 2019, at 5:30 p.m. Sherri Fiduccia moved to adjourn and Aaron Withee seconded. Motion carried. Meeting adjourned at 6:12 p.m. by Chairman Thoman.

*Submitted by Dana Weber*